



city
of

CREVE COEUR

File # _____

300 North New Ballas Road • Creve Coeur, Missouri 63141
 (314) 872-2500/872-2501 • Fax (314) 872-2505 • Relay MO 1-800-735-2966
 www.creve-coeur.org

BOARD OF ADJUSTMENT APPLICATION NON-USE VARIANCE

Applicant:	Applicant's Representative (if applicable):
Name _____	Name _____
Company (If Applicable) _____	Company (If Applicable) _____
Address _____	Address _____
Address _____	Address _____
Telephone # _____	Telephone # _____
Fax # _____	Fax # _____
Email: _____	Email: _____

APPLICANT: Architect _____ Engineer _____ Contractor _____ Agent _____ Owner _____

The undersigned hereby requests to be placed on the Agenda for the Board of Adjustment meeting at 4:00 P.M. on Thursday, _____, 20__.

Applicant's Signature

Applicant's Representative's Signature

Date

Date

Submittal Checklist

- Two (2) checks, \$50.00 filing fee & \$250.00 non-refundable escrow
- Four (4) sets of signed and sealed plans (Folded to a size no larger than 11"x14") for the improvements necessary for the proposed use
- Written Justification
- Electronic copy of all submitted documents

Jason Jaggi, AICP, Director of Community Development

Whitney Kelly, AICP, City Planner

Jessica Stutte, Administrative Assistant (872-2501)

Updated 12/2020

INSTRUCTIONS: Complete all of the following sections to the best of your ability. Provide additional materials as needed such as supplemental pages, diagrams, plans, or photographs. Please consult with Planning Division staff (314-872-2501) if you have any questions.

1. I request a variance so that the following may be built or installed on the property (attach building plans, landscape plans, surveys, etc. showing before and after conditions on the property):

2. In support of my request, I offer the following:

- Unique physical characteristics of the property (creek, steep slope, lot shape, etc.):

- Unique non-physical characteristics of the property (location, access, history, etc.):

- Any other differences between the Subject Property and other properties in the surrounding area which would warrant different treatment of the Subject Property:

- Current uses and structures on the property:

3. Explain why the zoning laws unfairly burden the property compared to the other properties around it:

4. Do you believe the problems described above hurt the market value of the property compared to similar properties in the area and, if so, what can you offer as evidence that this is true?

5. Assuming the variance is approved, describe the potential effects or impacts on neighboring properties:

6. Assuming the variance is approved, describe any utilities or City and emergency services that will have to be added to or upgraded as a result?

7. Assuming the variance is approved, describe how much additional traffic will be created on the property and in the surrounding area as a result:

8. Assuming the variance is approved, describe any additional street access or parking that will be needed:

9. Zoning district in which the property is located: _____

10. Size of the lot (total square feet or acres): _____

11. Please provide any other information in support of this request (on a separate sheet if needed):
