

Fee Schedule:

\$25: Temporary Signs:

- Temporary For Sale signs on Commercial Properties, where the sign will come down when the property is sold and/or with final occupancy
- Temporary Banners
- Incidental Signs.

\$100: Multi-Tenant Real Estate Signs, Wall Signs and Low Monument Signs under 100 square feet

\$150: Any sign over 100 square feet

PERMIT TERMS AND CONDITIONS **Per Chapter 405 of the Zoning Ordinance Article VIII**

1. A **St. Louis County Electrical Permit** is required for all illuminated sign installations and alterations. The County permit (s) must be **on-site** at the time of inspection.
2. The sign must be measured and inspected by the city **prior** to installation. Underwriter's Laboratory (UL) identification labels should be clearly affixed to each unit.
3. The size and location of this sign may not deviate from the city-approved plans. All revisions must receive City of Creve Coeur & Property Owner authorization prior to inspection.
4. If a sign previously existed at this location, the display area must be fully repaired prior to the installation of any new sign(s).
5. The approved plan(s) must be on site and presented at time of inspection.
6. The size and location of this sign may not deviate from the city-approved plans. All revisions must receive City of Creve Coeur/Property Owner authorization prior to inspection.
7. ****TEMPORARY BANNER** permits are valid for three (3) weeks from the date of issuance - sign to be removed at that time.

At least (2) property corners shall be located by Missouri Licensed surveyor in order to verify that the closest point of the sign is set back from the Right-of-Way or property line. The footing/piers shall not be poured without this verification.

Any violation, deviation, or noncompliance with these terms will cause revocation of this permit.

Call (314) 872-2521 or (314) 872-2501 to schedule a footing or final inspection.
The approved paperwork must on site for our inspector the day of the inspection along with a bucket truck/ladder if the sign has been installed off the ground.

All questions about other types of signs should be directed to the City Planner at 314-442-2087